



Volleyball Victoria Referee Commission

Terms of Reference

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1 Aims and objectives

1.1 The Volleyball Victoria Referee Commission (**VVRC**) aims and objectives are to:

- Co-ordinate referee activity within Victoria;
- Support the Volleyball Australia Referee Committee (**VARC**) in the delivery of accredited officiating courses and the development of officials. This includes but is not limited to, supporting coordination of relevant activities, identifying course instructors, mentors, and assessors, recommending candidates with potential, and supporting course delivery.
- Provide opportunities to enable referees to maximise their refereeing potential in whichever discipline they aspire
- Provide expert technical advice and support, as required

1.2 Whilst VVRC is an authorised committee of Volleyball Victoria Inc (**Volleyball Victoria**), the frameworks under which it operates, is largely determined by the VARC.

2 Role and responsibilities

The VVRC encompasses the disciplines of indoor, beach, and paravolley. Its roles and responsibilities shall include but are not limited to:

- Developing referees in Victoria. This includes supporting the conduct of referee and/or officials courses as prescribed by the Volleyball Australia Referee Commission and providing assessment and/or mentoring and/or coaching of referees and officials to enable those individuals to progress.
- Identifying development opportunities for officials and providing appropriate levels support
- Encouraging and communicating quality standards on activities
- Working collaboratively with the Volleyball Victoria Office to ensure the efficient and effective provision of officiating
- Providing the Volleyball Victoria Office with expert advice on officiating matters and providing support to staff to ensure a shared understanding of the officiating framework, standards to be applied in delivering courses, and the development pathway
- Identifying suitability qualified personnel to perform Referee Delegate responsibilities for events such as State League and Country Championships
- Seeking nominations of suitably qualified referees and/or officials for events as requested by either VA or Volleyball Victoria and provide recommendations to Volleyball Victoria and/or VA. Examples include AJBVC, AJVC, AVL, Volleyball Nations League, Women's Grand Prix
- Ensuring the dissemination of advice on rule changes, interpretations, and other relevant officiating information.



3 Membership

3.1 To be a member of the VVRC, a person must:

- Be a current member of Volleyball Victoria
- Have a current officiating accreditation, ie not expired

3.2 It is the responsibility of each member to maintain their membership by ensuring that contact information such as email and phone details are kept up-to-date. Every effort will be made to ensure expiry dates are notified.

4 Volleyball Victoria Referee Commission Structure

4.1 The VVRC will be governed by a VVRC Executive comprising a combination of elected and appointed members. The Executive will comprise the following:

- Chair (elected by VVRC)
- Education and Training Co-ordinator
- Events Co-ordinator
- Volleyball Victoria State League Referee Delegate (appointed)
- 3 x Regional representatives – 1 Western, 1 Central, 1 Eastern (these will be appointed)
- Volleyball Victoria office rep (ex-officio)

4.2 Elections for positions will be held every 2 years between 1 November and 15 December. This will commence in 2017. The election will be conducted by the Volleyball Victoria Office. Nominations and voting will be via email. Approximate timing will be 2 weeks to call nominations, 2 weeks for people to vote, 1 week to determine the successful nominations, and 1 week contingency.

4.3 Appointed members will be determined as follows:

- For Regional representatives - by their geographical location and ability to contribute to the aims and objectives of the VVRC
- For the VV State League Referee Delegate – by the seniority as a referee and ability to fulfil the duties of the VV State League Referee Delegate¹

¹ There is a separate document outlining the duties of the VV State League Referee Delegate



5 Meetings

- 5.1 The VVRC will meet at least twice yearly. These meetings will be held at a time and place determined as suitable by the members of the Executive. Meetings will be conducted by teleconference, unless there is a mutually convenient time and place for a face-to-face meeting. Activities that require the agreement of the VVRC that cannot be addressed through a meeting, will be determined via email, co-ordinated by the Chair.
- 5.2 The framework for meetings is as follows:
- 2 weeks prior to the meeting – call for agenda items
 - 1 week prior to the meeting – agenda circulated
 - 1 week post meeting – action items/decisions circulated.
- 5.3 Each member is entitled to one vote. Only those present at a meeting can vote. In the case of an equal number of votes, the Chair may exercise a casting vote.
- 5.4 For a meeting to be deemed an official meeting at least 50% +1 of the Executive must be in attendance

6 Reporting

- 6.1 The Chair will prepare a report for inclusion in the Volleyball Victoria Annual Report.
- 6.2 The VVRC will provide other reports when and as required.

7 Authorisation

Policy – Referee Commission – Terms of Reference

Approved by: Volleyball Victoria Inc Board

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